

SDPE Attendee Instructions

To participate in the 2020 SDPE SIM, please accomplish the following:

-**STEP 1:** Complete RSVP **NLT 3 April 2020** via the below link:

<https://einvitations.afit.edu/inv/anim.cfm?i=492256&k=0668400B7E51>

***Industry Attendees:** For multiple company attendees, please forward the invitation link.*

-**STEP 2:** This event is classified at the COLLATERAL SECRET level. Therefore, ALL attendees must submit JPAS through your company/unit security office **NLT 10 April 2020**. Below is the event JPAS information:

--SMO Code: WE1MFRY76

--POC: Mr. Michael Hatton **Phone:** 937-255-3826

--Classification level of visit: Secret

--First Day: 20 April 2020

--Last Day: 23 April 2020

***NOTE:** *If your company does not have access to JPAS, please contact Mr. James Edge, james.edge@us.af.mil, 937-656-9864.*

-**STEP 3: (Industry Only)** Send a current copy of your company's DD2345 **NLT 10 April 2020** to harry.viel.2@us.af.mil

Please note if the requested information is not received by the due dates, you/your company **will not be able to attend the event.**

If you have any questions feel free to contact the team at: dtic.belvoir.ecm.list.dev-plan-and-exp@mail.mil

For your reference:

Militarily Critical Technical Agreements - DD Form 2345: <http://www.dlis.dla.mil/JCP>
<http://www.wingovernmentcontracts.com/joint-certification-program.htm>

REAL ID: <https://www.dhs.gov/real-id>

HELP: dtic.belvoir.ecm.list.dev-plan-and-exp@mail.mil